Update: School Vaccination Coverage Reports
Frequently Asked Questions (FAQs)
IN State Department of Health
2015-2016 School Year

Where can I access "need-to-know" information pertaining to the school immunization requirements?

All information pertaining to school immunization requirements can be found by accessing CHIRP. School personnel do not need a CHIRP user ID or login to access any of these materials.

1. Go to https://chirp.in.gov/
2. Click on link for Document Center (top, center of page)
3. Click on link (left-hand side) 2015-2016 School Immunization Requirements
4. Open any files that are needed.

Most materials will be posted in both an Adobe pdf and MS Word format.

You will find the answers to most of your questions posted to the Document Center.

How do I submit my report using CHIRP?

IC 20-34-4-6 specifies that each school corporation submit student immunization records into CHIRP. Student records may be entered manually or through an electronic import into the registry. See FAQ below for more information pertaining to the electronic imports into CHIRP. Schools are not required to submit any reports to ISDH because the coverage rates are pulled from the data submitted to the registry.

Parents must provide consent under FERPA prior to a student's record being added to the registry. Students with an existing record in CHIRP will only be included in the annual reporting once they are added to a school roster. More information about the FERPA law can be found on the IN Dept of Ed website: http://www.doe.in.gov/student-services/health/immunizations

How can my school submit student records electronically to CHIRP?

CHIRP can accept flat files from school-based systems to convert them into electronic format using a custom-built mirth channel. Schools that are interested in conducting an electronic import must contact CHIRP with their intentions no later than October 1, 2015. Files must be received by December 1, 2015. Notifications can be provided to the CHIRP helpdesk by email (chirp@isdh.in.gov) or telephone (888-227-4439).

There are two documents that must be reviewed prior to sending any data for import into CHIRP: 1. Acceptable CVX Codes for Import into CHIRP from Schools, and 2. CHIRP School Import File Requirements. *These documents can be found on the CHIRP Document Center under the link "2015-2016 School Immunization Requirements". A log-in and password are not needed in order to access these files.*

There are two important documents that describe the parameters for submitting data to CHIRP from your school-based system. It is important that the files submitted for import into CHIRP are formatted using the specifications from CHIRP. Otherwise the import will not be successful.

One other important note to make is that your flat file must only contain records for students whose parents have a valid FERPA waiver signed with the school. Schools cannot send records without parental consent (same as entering the records into the registry).

Who can request access to use CHIRP?

School nurses, clinic office staff and school secretaries may request access to CHIRP as a school user. All non-licensed personnel require a nurses' signature on their user form in order to obtain full access which allows them to enter records into the registry. This ensures proper training on the system has taken place. Additional access may be granted at the discretion of the CHIRP helpdesk.

All school nurses and users should maintain active CHIRP access. To maintain an active account in the registry, each user must log into the system at least once every 90 days.

The CHIRP user forms can be found on the homepage: https://chirp.in.gov/. All school users need to complete the Individual User Agreement – School Nurse form.

How do I request access to a new school in CHIRP?

If you currently have access as a school user within the same school corporation, please call the CHIRP helpdesk at (888) 227-4439 to request access to additional schools.

School nurses are allowed to maintain two separate CHIRP accounts if they also work in a medical clinic that provides vaccinations. Nurses who are requesting access for a provider-based location must complete the Individual User Agreement for Medical Provider offices found on the CHIRP homepage.

What is the deadline for schools to enter their data into CHIRP?

Per IC 20-34-4-6, schools are required to submit their data to CHIRP no later than the first Friday in February each year. ISDH will pull the records from CHIRP in March 2015. Schools still must review student records for completeness, even if they can't immediately get them entered into CHIRP.

I don't know the different CHIRP codes and am unsure of how to enter records into CHIRP.

The last page of this FAQ includes a cheat sheet for most vaccines codes that school nurses will encounter while entering in records. Most vaccines have multiple products on the market from different manufacturers. If you are unable to determine the vaccine administered by the lot # or other information supplied on the records, please use the following:

Hepatitis B: Hep B—adol. or pediatric
DTaP: DTaP
Inactivated Polio Vaccine: IPV (used exclusively in U.S. after 2000)
Oral Polio Vaccine: OPV
Meningococcal Conjugate Vaccine: MCV4P
Tdap: Tdap
Hepatitis A: Hep A 2 dose – Ped/Adol
Measles, mumps, rubella: MMR
Varicella: Varicella

Which grade levels does ISDH include in the annual report from CHIRP?

While all students enrolled in school are required to be up-to-date on all required immunizations, only vaccination records for students in kindergarten and sixth grades are pulled and analyzed from the registry each year.

If a child has an exemption on file, may he/she be counted as complete?

No. If a child has an exemption on file for any immunization, he/she must have the exemption reported in CHIRP.

Do schools need to report immunization data for all 6th grade immunizations?

Yes, including varicella, Hepatitis B, MCV4, and Tdap.

Does ISDH determine if a child is excluded from school for incomplete immunizations?
No. School exclusion is determined by the school corporation according to IC 20-34-4-5. ISDH strongly recommends adherence to this code.

What immunization education materials must be provided to the parents of enrolled students?
- **Meningococcal disease** - All students (IC 20-30-5-18)

All educational materials can be found in the CHIRP Document Center under the link for 2015-2016 School Immunization Requirements.

Are schools required to collect the response form included with the Human Papillomavirus (HPV) infection educational materials?
No. Schools are not required to collect HPV response forms from parents of sixth grade females as of July 1, 2015.

Should schools enter vaccine records for doses in CHIRP for the vaccines that are not required for school entry?
It is not required for schools to enter records for the vaccines that are not required for school entry; however, it is very beneficial for students to have a complete record in the registry.

When does the CHIRP automatic roll-up occur?
CHIRP does an automatic grade roll-up each year. This roll-up; however, does not move students from school to school within a district. Schools will still be responsible for adding students to a roster if they are new to that particular school for the 2014-2015 school year. This roll-up occurs on **June 30** each year.

How can I best track students who are out of compliance?
The best way to track students is to run the School Action Report for your school. Students who are "due now" or "past due" will appear on this report. The report; however, will not catch students who are in process for completing a vaccination series and are not yet due for another dose of vaccine (i.e. waiting 6 months to receive hepatitis A dose #2).

Directions to run this report can be found in the School Nurse Training Guide posted to the CHIRP Document Center. See FAQ#1 for directions on how to access the CHIRP Document Center.

Please remember that only students who have been entered into CHIRP and assigned to your school will appear on the School Action Report.

Why do my 2nd grade students show a missing hepatitis A vaccine in the forecast? It's not required for their grade-level.
CHIRP forecasting is based upon a child's age and not a child's grade level. Therefore, you may see students who are forecasting vaccines that may not be required for their grade level. For the hepatitis A vaccine, CHIRP is set-up in the school module to forecast this vaccine until the 8th birthday. Once a child turns 8 years of age, the hepatitis A will be removed from the forecasting. By forecasting the hepatitis A vaccine until the 8th birthday, we can assure all 1st grade students who start the series will be forecasted to finish.

If you run the School Action Report by the Grade 2-5 series, you will notice that none of your 2nd grade students appear on the action report for the hepatitis A vaccine.

CHIRP Vaccine Code Cheat Sheet
Includes only vaccines currently available

VACCINE	CVX Code	VACCINE TRADE NAME
DTaP	CVX (20)	Infanrix
DTaP, 5 pertussis antigens	CVX (106)	DAPTACEL
DTaP-Hib	*CVX (50)*	*TriHiBit - historical records only*
DT (Pediatric)	CVX (28)	Generic
DTaP/Hep B/IPV	CVX (110)	Pediarix
DTaP/Hib/IPV	CVX (120)	Pentacel
DTaP/IPV	CVX (130)	KINRIX or Quadracel
HPV, bivalent	CVX (118)	Cervarix
HPV, quadrivalent	CVX (62)	Gardasil
HPV, 9-valent	CVX (165)	Gardasil9
Hep A 2 dose - Adult	CVX (52)	VAQTA or Havrix - Adult
Hep A 2 dose - Ped/Adol	CVX (83)	VAQTA or Havrix - Pediatric
Hep A/Hep B - Adult	CVX (104)	Twinrix
Hep B 2 dose - Adol/Adult	CVX (43)	Recombivax HB or Engerix-B
Hep B/Hib	CVX (51)	Comvax
Hepatitis B--adol. or pediatric	CVX (8)	Recombivax HB or Engerix-B - pediatric
Hepatitis B--adult	CVX (43)	Recombivax HB or Engerix-B - adult
Hib--PRP-OMP	CVX (49)	PedvaxHIB
Hib--PRP-T	CVX (48)	ActHIB or Hiberix
IPV	CVX (10)	IPOL
Influenza Vaccination Codes	CVX (140)	See Flu Cheat Sheet on CHIRP homepage
MMR	CVX (3)	MMR II
MMR/Varicella	CVX (94)	ProQuad
Mening. (MCV4O)	CVX (136)	Menveo
Mening. (MCV4P)	CVX (114)	Menactra
Meningococcal (MPSV4)	CVX (32)	Menomune A/C/Y/W-135
Meningococcal C/Y-HIB PRP	CVX (148)	Menhibrix
Meningococcal B, OMV	CVX (163)	Bexsero
Meningococcal B, Recombinant	CVX (162)	Trumenba
Oral Polio Vaccine (OPV)	*CVX (02)*	*Historical records only*
Pneumococcal(PCV13)	CVX (133)	Prevnar 13
Pneumococcal(PPSV)	CVX (33)	Pneumovax 23
Rotavirus, monovalent RV1	CVX (119)	Rotarix
Rotavirus, pentavalent RV5	CVX (116)	RotaTeq
Td (Adult)	CVX (9)	Generic
Td Adult, Preserv Free	CVX (113)	TENIVAC
Tdap	CVX (115)	Boostrix or Adacel
Tetanus Toxoid, adsorbed	CVX (35)	Generic
Varicella	CVX (21)	Varivax
Zoster, live	CVX (121)	Zostavax

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